



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
Board Meeting Agenda
October 8, 2014
9:00 – 11:30 AM

Board Members (include title and organization): **Gerry Poppe, Board Chair**, *Chief Financial Officer, Waterman Broadcasting*; **Trina Puddefoot, Board Vice-Chair, Chair-HR (Ad Hoc) Committee**, *Early Steps Program Director, Health Planning Council of SW Florida*; **Peter Seif, Board Treasurer**, *President, Synergy Networks*; **Joe Paterno, Board Secretary**, *Executive Director, Southwest Florida Workforce Development Board*; **Mike D’Amico, Head Start Director**, *Collier County School District*; **Patricia Dobbins, Chair-Outreach Committee**, *Director, Hendry County Health Department*; **Ivette Galarza, Director of Program Quality**, *Redlands Christian Migrant Association (RCMA)*; **Ashley Houk, Chair Program Committee**, *Preschool Director, First Presbyterian Preschool*; **Bob Kosiba, Regional Planner**, *Glades County Board of Commissioners*; **Jeanne LaFountain, Principal**, *Lee County Early Learning Childhood Services*; **Jane Lane, Esq.**, *Lane Mediation and Arbitration Services*; **Jennifer Lange, Owner/Director**, *Little People’s School*; **Curt Neary, Group Controller**, *Enterprise Holdings*; **Sherrie Quevedo, Department of Children and Families, Child Care Licensing**; **Jill Turner, Chair-Nomination/Bylaws & Policy Committee**, *CEO, Children’s Advocacy Center*; **Andrew Wozniak, Esq.**, *Salvatori, Wood, & Buckel, P.L.*; **Dr. Denis Wright, Provost and Vice President Academic Affairs**, *Florida SouthWestern State College*

(*) *Materials included in Board Packet.*
(**) *Materials sent electronically to Board Members.*

| Agenda Items | Facilitator/Presenter | Suggested Time Frames |
|---|---|-----------------------|
| Welcome and Introduction | Gerry Poppe, <i>CFO, Waterman Broadcasting</i> | |
| 1. Public Comments | Gerry Poppe | |
| 2. Executive Committee Report | Gerry Poppe | |
| 3. Financial Committee** A. Review of Financial Reports <u>pgs.</u> B. SR Utilization C. Contract: Workforce Board <u>pgs.</u> | Peter Seif, Board Treasurer, <i>President, Synergy Networks</i> | |
| 4. Consent Agenda (Vote required)** Note: Any items on the Consent Agenda can be | Gerry Poppe | |

| | | |
|---|---|--|
| <p>withdrawn by a Board Member for full Board consideration</p> <p>A. Approval of Meeting Minutes of the June 25, 2014 <u>pgs.</u></p> | | |
| 5. Committee Reports | | |
| <p>5A. Nominations, By/Laws and Policy Committee</p> <p>1. Committee Report</p> <p>A. ELC Policies: Recommendations for Revisions and Updates</p> <p>B. Employee Reference Guide</p> <p>C. Anti-Fraud Plan</p> | Jill Turner, <i>CEO, Children's Advocacy Center</i> | |
| <p>5B. Outreach Committee</p> <p>1. Committee Report</p> | Patricia Dobbins, <i>Director, Hendry County Health Department</i> | |
| <p>5C. Program Committee</p> <p>1. Committee Report</p> <p>2. Letter to Governor Scott regarding Kindergarten Screening pg. ____</p> | Ashley Houk, <i>Preschool Director, First Presbyterian Preschool</i> | |
| <p>5D. Health, Safety, and Development Committee</p> <p>1. Committee Report</p> | Gayla Thompson, Chief Operating Officer, Program Quality | |
| <p>5E. HR (Ad Hoc) Committee</p> <p>1. Committee Report</p> | Trina Puddefoot, <i>Early Steps Program Director, health Planning Council of SW Florida</i> | |
| <p>6. Report of the CEO**</p> <p>A. Executive Director's Report <u>pg.</u></p> <p>B. Program Highlights <u>pgs.</u></p> | Susan Block, CEO, <i>ELC of SW FL</i> | |
| 7. Public Comments | Gerry Poppe | |
| 8. Adjournment | Gerry Poppe | |
| 9. (Optional) Debriefing Session: Open Discussion | Susan Block | |
| Next Meeting | Wednesday, December 17, 2014 at 9:00 AM | |

All meetings will be held at the Early Learning Coalition of Southwest Florida, 2675 Winkler Ave., Ste. 300, Ft. Myers, FL 33901.